

Changing CCB Communications Settings

Here's how to change you're communication settings in CCB:

- Once logged-in to CCB click on MY PROFILE
- Click on the tab CHANGE SETTINGS (next to edit profile)
 - You can change all sorts of items in this tab, feel free to explore
- Click on COMMUNICATION SETTINGS
- If SYSTEM NOTIFICATIONS is not already highlighted, click on that. Scroll down until you see the groups to which you belong.
- Uncheck the boxes for any forms of communication you don't wish to receive

You're all set.

If you have any problems or difficulties, please don't hesitate to contact TJ Schultz at tj@aridge.org or 507-288-8880.

Revised: 8/19/2009