



WRITER'S GUIDE

- * All submissions should be typed in a Word document and be no longer than 400 words for a full page article or 200 words for a half page or sidebar submission.
- * Submissions can be edited by women's ministry publicity personnel or pastoral team for theological content, grammar, or length but approval of final draft is required by the original author.
- * Submissions should be in first or third person – avoid "you" as much as possible.
- * Write as if you are sitting across the table speaking to a friend. We are shepherding other women. This is not academic writing.
- * Keep paragraphs to 3-5 sentences in length to aid in article-type layout.
- * All submissions will be kept on file for future use if there is not adequate space in any current ARCLines magazine layout/design.
- * Authors or sources for interviews and ideas will be fully credited.
- * Please contact Jacqui Stahl at stahljms@gmail.com or by phone at 252-0257 with concerns or questions.

JUNE 2011